

Request for Quote: Electrical Inspection and Upgrade

Issued by:

Inuvialuit Regional Corporation (IRC)

107 Mackenzie Road

Inuvik, NWT X0E 0T0

Deadline for Submissions: April 2, 2025

Background

Inuvialuit Regional Corporation (IRC) was established in 1984 to manage the settlement outlined in the Inuvialuit Final Agreement (IFA) and to represent the collective interests of the Inuvialuit. IRC's mandate is to continually improve the economic, social and cultural wellbeing of the Inuvialuit through the implementation of the IFA and by all other available means. Today, IRC is made up of 53 organizations with over 400 employees.

The IRC Home Repair Program supports a wide range of home improvement needs, including accessibility modifications, safety enhancements and general maintenance to promote community wellbeing and quality of life.

Project Overview

This RFQ seeks bids for a thorough inspection and upgrade of the electrical systems in 16 separate units located in Inuvik, NT. This includes inspecting existing electrical systems and installing all supplied plugs, switches and lights to ensure safety and compliance with current electrical codes and standards. The project aims to enhance the electrical infrastructure of these units and ensure they meet modern safety and efficiency standards.

Scope of Work

- Conduct a thorough inspection of existing electrical systems in 16 units, including service connections to the house.
- Install supplied plugs, switches and lights.
- Ensure compliance with current electrical codes and standards, specifically adhering to Government of the Northwest Territories (GNWT) standards.
- Submit comprehensive reports detailing findings and completed work.

Contractor Qualifications

- Must possess a valid electrician's license and certification.
- Demonstrated experience with residential renovation projects.
- Proven ability to complete work within the specified timeframe.
- Ability to provide references from previous clients.
- Compliance with all applicable laws, regulations and ordinances.

- Maintain in effect all necessary licenses, permissions, authorizations, consents and permits.

Project Milestones and Timeline

The project is expected to be completed within the following timeline:

- **Bid Start:** March 19, 2025
- **Quote submission deadline:** April 02, 2025
- **Contract award:** April 9, 2025
- **Proposed start date:** April 21, 2025

Mandatory Submission Requirements

Safety documentation per the Northwest Territories Safety Act and OHS Regulations, including:

- Proof of compliance with the Workers' Safety and Compensation Commission, including registration and good standing, or ability to register.
- Proof of compliance with the applicable health and safety and worker compensation board or commission of the place of manufacture and documentation demonstrating being registered and in good standing, if units or significant components are manufactured elsewhere.
- Proof of valid commercial liability insurance, including coverage limits and dates, to cover potential damage or injury during contract performance.
- Detailed cost breakdown for the full scope of work, including individual costs for each deliverable.
- References from previous clients.

IRC reserves the ability to request additional safety documentation at any time.

Evaluation

Proposals will be evaluated based on the following criteria:

- Contractor experience and qualifications.
- Completeness and feasibility of the project plan.
- Cost-effectiveness of the proposal.

- References and past performance.
- Compliance with safety and regulatory requirements.

Confidentiality

All information provided in this RFQ, and any subsequent communications must be treated as confidential and proprietary to IRC. Proponents must not disclose any related without prior written consent.

Contact information

For inquires and proposal submissions, please contact: procurement@inuvialuit.com

Subject Line: RFQ Electrical Inspection and Upgrade

During the bidding period, and through to when the contract is awarded, the organization/individual shall not contact any employee of IRC, or any of its affiliates, for additional information, except in writing with copy to procurement@inuvialuit.com.

NOTE

This RFQ is not a call for tenders or a request for binding offers and no contractual or other legal obligations shall arise between IRC and any proponent as a result of the issuance of this RFQ or the submission of any proposal in response to this RFQ, until and unless IRC and a proponent enter into a contract for the work sought by IRC under this RFQ. For clarity and without limiting the foregoing, this RFQ does not commit IRC in any way to treat proponents in any particular manner, to select a proponent, to proceed to negotiations with any proponent or to enter into any contract and IRC may reject any or all proposals, re-issue a new RFQ or end this RFQ process at any time, at its sole discretion.