

Request for Proposal:

Inuvik Office - Install Fume Hood

RFP deadline: February 13, 2026, 14:00 (2:00PM) MST

1.0 Inuvialuit Regional Corporation

Mandate

The mandate of Inuvialuit Regional Corporation (IRC) is to continually improve the economic, social and cultural wellbeing of the Inuvialuit through the implementation of the Inuvialuit Final Agreement (IFA) and by all other available means.

Operating Philosophy

The mandate and corporate goals of IRC can only be met through a strong commitment by all directors, officers and employees of IRC to an operating philosophy of teamwork, dedication and coordination of both planning and action. The focus of all efforts must be the improved wellbeing of the Inuvialuit. This will be the core criterion by which all corporate activities are measured.

2.0 Invitation

Inuvialuit Regional Corporation (“IRC” or “Owner”), with the support of Williams Engineering & BGIS invites proponents to submit proposals for the Inuvik Office - Install Fume Hood project, as per the information described in the table of contents.

3.0 Compliance, Contacts and Meetings

Proponents who submit proposals may not amend or waive any of the terms of this RFP. This RFP details the scope of services required, submission and experience requirements and selection criteria. No other understanding or agreement, collateral, oral, or otherwise, exists.

All questions, comments, and submissions in relation to this RFP shall be addressed to procurement@inuvialuit.com.

4.0 Submission Requirements

Proponents will provide their submissions and/or information to access their submissions to IRC titled: Request for Proposal Inuvik Office - Install Fume Hood

Submissions will be addressed to: Inuvialuit Regional Corporation at procurement@inuvialuit.com.

Adjustments or amendments to submissions must be received prior to the closing date and time noted in this request for proposal, or as modified by an addendum.

All submissions shall be firm proposals open for acceptance for sixty (60) days from the RFP closing date, or as modified by an addendum.

IRC may amend this RFP during the request for proposal call period by means of written addenda issued to all proponents. Proponents must acknowledge receipt of any addenda in their submission.

5.0 Confidentiality

All information provided in this RFP and all submissions received will be treated as confidential. Proponents are advised to clearly identify any proprietary or confidential information in their submissions.

IRC reserves the right to use the information contained in any submission for the purpose of evaluating the submission, but not for any other purpose.

Preference will be given to active members of the Inuvialuit Business List (IBL). Proponents on the IBL are encouraged to identify their placement on the list in their submission.

6.0 Terms and Conditions

By submitting a proposal in response to this RFP, the proponent agrees to be bound by the terms and conditions set out in this document. Failure to comply with these terms and conditions may result in disqualification of the submission.

IRC reserves the right to amend, cancel or reissue this RFP at any time and for any reason. Proponents will be notified of any such changes via addenda.

IRC are not liable for any costs or expenses incurred by proponents in the preparation and submission of their proposals. All such costs are the sole responsibility of the proponent.

7.0 Contractual Terms

The successful bidder will be required to enter a formal contract with Inuvialuit Regional Corporation outlining the terms and conditions of the project. Contract negotiations will commence following the selection of the preferred bidder.

Acknowledgement

By signing below, I acknowledge and agree to comply with the Inuvialuit Regional Corporation requirements and its project, and confirm I have read and understood the contents of the RFP.

Date:
Company name:
Company representative:
Representative position:
Phone number:
Email:
Signature:

Table of Contents for Issue for Tender

Sections:

00 21 13	Instructions to Bidders
01 11 00	Summary of Work
01 14 00	Work Restrictions
01 29 00	Payment Procedures
01 31 19	Project Meetings
01 33 00	Submittal Procedures
01 35 29	Health & Safety Requirements
01 41 00	Regulatory Requirements
01 43 00	Quality Assurance
01 45 00	Quality Control
01 73 00	Execution
01 74 00	Cleaning
01 74 19	Waste Management & Disposal
01 78 00	Closeout Submittals
01 79 00	Demonstration & Training
01 92 00	Facility Operation
01 32 1619	Construction Progress Schedule (GANTT Chart)